Commercial Lighting and Motor Retrofit Projects

Purpose:
This document provides the permit applicant a procedure and a list of requirements that will provide guidance in the issuing of a MISC type of permit and help with the field inspection process.
A miscellaneous (MISC) permit based on the valuation of the project and items identified in the Matrix as requiring inspection is required.
The project will require a final electrical inspection number # 299 to final the permit. The permit will expire in 180 days; all inspections are the responsibility of the owner.

Application Process:
1. The applicant may choose to visit any of Building Inspections permit office’s or elect to obtain the permits online @ www.building.saccounty.net refer to office locations at the top of this document for permit submittal and issuance of the permit.
2. The applicant shall complete the Application for Commercial Building Permit – Part A (Document #AP-02) and the Application for Commercial Building Permit – Part B (Document #AP-09).
3. The applicant shall provide a copy of the construction document for the project which would reflect the **total cost of the construction valuation**, before any rebates, reductions or discounts are applied to the total cost of the project. *This is the actual or market value of the work when labor is not being paid or included.*
4. The applicant shall provide two copies of the floor plan of the project, the floor plan is to include:
   A) The location of construction in the building or area of work.
   B) A description of all energy efficiency measures (EEMs) installed for the project. All components must be approved per listing and requirements the California Energy Commission (CEC).
   C) The type of EEMs being installed in each area of the building.
   D) The number of EEMs being installed in each area of the project.
5. Provide a statement on the plans noting compliance with California Energy Commission mandatory features and compliance with Title 24 lighting measures. The installation of all EEMs shall comply with all of the California Energy Commission requirements.
6. The installation of all EEM’s shall be installed per the California Electrical Code.
7. Exit signage is not to be relocated or removed.

The applicant is to schedule the final inspection by calling 875-5296. Confirm that all work has been completed prior to scheduling inspection. Failure to comply may result in a re-inspection fee.