PERMIT STATUS CODES

Change Process: This status is used when an issued case has been resubmitted for a change to the approved case.

Closed: Used by supervisors to identify a project as abandoned, where there is Un-finished work or no work has been completed and is in a state not requiring further investigation.

Complete/Final Processing: This status is used when all field inspections have been completed and approved and all conditions required under the permit have been met or cleared.

Expired: Used when there has not been any activity on the permit for 180 days.

Expired Non-Responsive: Used for permits where there is no activity for more than a year and there has not been a response to our request to reactivate the permit.

Expired Permit Violation: Used for permits where there is no activity for more than a year, there has not been a response to our request to reactivate the permit, and there is a violation.

Final: Used when inspection codes 199, 299, 399, 499, or combo 099 all receive an “A” inspection status code as related to the issued permit. The permit remains active if any of the related inspection status codes does not receive an “A”.

Held: hold all inspections. See the comments section of Accela, for this permit, for an explanation of hold.

Issued: Automatically generated by the computer when the permit is issued.

Issued Partial: Used for alteration or tenant improvement type permits only. Allows for the framing, rough Plumbing, Mechanical, and Electrical work to be completed prior to the issuance of the full permit. Under slab, ground plumbing or electrical conduits, can be inspected and covered.

Plan Check: The plans have been submitted and are in for Plan Review.

Plan Check-Allow Inspections: This status refers to an issued permit that is in for a change and inspections are allowed while the plan review continues.

Pre-submittal: This status is used when a case number has been created but because of self-routing or pending submittal documents the plan was not able to be sent to Plan Review. (Typically Plan Review fees have not been paid)
**Reactivated:** Supervisor approved change to an active status, due to an expired plan review. (Plan Review only ------- not to be used after the permit has been issued)

**Re-Issued:** Used to change an issued permit from an inactive status to an active status. This status will allow inspections.

**Revoked:** This status is used to revoke a permit issued in error.

**Submitted:** This status means that the created case has been accepted for processing

**Suspended:** The supervisor approved code used on permits for which work must be suspended to resolve problems.

**Void:** The code used on a case for which has been created in error.